



North County Fire Authority

Serving the Cities of Brisbane, Daly City, Pacifica

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Fire Chief

10 Wembley Drive
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Administration
Phone 650-991-8138
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NEW BUSINESS LICENSE FIRE SAFETY INSPECTION

To Request an Inspection:

1. Ensure all required Fire and Life Safety Requirements have been met prior to requesting an inspection (see the list of typical Fire/Life Safety Requirements below).
2. Call the North County Fire Authority administration office at 650-991-8138. Office hours are 7AM – 5PM, Monday through Friday.
3. Provide contact information including a phone number that is frequently answered. Indicate the best times to for us to contact you.

Fire/Life Safety Requirements

Fire extinguishers:

- 1) 2A: 10B:C fire extinguisher provided every 75 feet of travel
- 2) Mounted 4-5' off the floor and visible
- 3) Ensure proof of service: a hole-punched Fire Marshal tag or retail receipt with date of purchase must be attached to extinguisher

Sprinklers (if present):

- 1) Maintain 18" of clearance below and to the sides of each sprinkler head
- 2) No decorations or attachments allowed on the sprinkler piping/heads
- 3) Defective heads (bent/painted) shall be replaced
- 4) Patch any holes in the ceiling around sprinkler heads

Exiting/Door signs:

- 1) Fire doors are maintained self-closing and latching
- 2) Exit doors, aisles, corridors, and stairs are free of obstructions and storage
- 3) Exit signs are illuminated and battery backup is operable. In occupancies under 50, where only one exit is required, exit sign is not necessary
- 4) Permanent sign above exit doors that read "This door to remain unlocked when building is occupied"

Electrical:

- 1) Ensure power taps (outlet strips and multi-plugs) have a "UL" or "Underwriters Laboratories" sticker or stamp on them and are equipped with a reset button
- 2) Power taps must be plugged directly into a permanent wall outlet
- 3) Extension cords may not be used as permanent wiring
- 4) Extension cords and power taps may not be affixed to structures; run through walls, ceilings, floors or doorways; or placed under rugs
- 5) 30" clearance must be provided in front of all electrical panels
- 6) No exposed wiring from panels or electrical boxes is allowed

Housekeeping:

- 1) Storage must be orderly
- 2) Combustible wastes shall be removed daily